

D.C. Office on Aging

www.dcoa.dc.gov

Description	FY 2004 Actual	FY 2005 Approved	FY 2006 Proposed	% Change from FY 2005
Operating Budget	\$21,483,771	\$21,133,260	\$21,415,491	1.3
Operating FTEs	24.0	26.0	26.0	0.0

The mission of the Office on Aging is to provide advocacy, health education, employment, and social services to District residents 60 years and older so that they can live longer and maintain independence, dignity, and choice.

The agency plans to fulfill its mission by achieving the following strategic result goals:

- Improve the quality of programs as measured by the percent of providers meeting standardized performance outcomes.
- Improve access to consumer information and assistance for District seniors in the areas of employment, education, health and social services within the DCOA as measured by customer surveys, job placements, number of people served or percent of population served, and number of wellness centers.
- Enhance elder caregiver and strengthen family support options as measured by the number of caregivers participating in the Caregiver Institute.
- Introduce seniors and the general public to aging issues through special events and public service announcements.

Gross Funds

The proposed budget is \$21,415,491, representing an increase of \$282,231, or 1 percent, over the FY 2005 approved budget of \$21,133,260. There are 26 operating FTEs for the agency, no change from FY 2005.

General Funds

Local Funds. The proposed budget is \$14,744,041, which is an increase of \$12,088 or less than 1 percent over the FY 2005 approved budget of \$14,731,953. There are 14 FTEs, the same as FY 2005.

Federal Grants

Federal Grants. The proposed budget is \$6,446,450, an increase of \$295,144, or 4.8 percent, over the FY 2005 approved budget of \$6,151,306. There are 9 FTEs the same as FY 2005.

Changes from the FY 2005 approved budget are:

- Increase in the payroll cost of \$12,918
- Increase in costs of \$282,226 due to the DC Awareness and Care Program grant received in the amount of \$263,768 and an increase of \$18,458 to the Caregivers grant.

Intra-District Funds

The proposed budget is \$225,000, a decrease of \$25,000, or 10 percent, from the FY 2005 approved budget of \$250,000. There are 3 FTEs funded by intra-District sources, which represents no change from FY 2005.

Funding by Source

Tables BY0-1 and 2 show the sources of funding and FTEs by fund type for the Office on Aging.

Table BY0-1

FY 2006 Approved Operating Budget, by Revenue Type

(dollars in thousands)

Appropriated Fund	Actual FY 2003	Actual FY 2004	Approved FY 2005	Proposed FY 2006	Change from FY 2005	Percent Change
Local Fund	14,040	14,649	14,732	14,744	12	0.1
Total for General Fund	14,040	14,649	14,732	14,744	12	0.1
Federal Grant Fund	6,106	6,604	6,151	6,446	295	4.8
Total for Federal Resources	6,106	6,604	6,151	6,446	295	4.8
Intra-district Funds	276	230	250	225	-25	-10.0
Total for Intra-District Funds	276	230	250	225	-25	-10.0
Gross Funds	20,422	21,484	21,133	21,415	282	1.3

Table BY0-2

FY 2006 Full-Time Equivalent Employment Levels

Appropriated Fund	Actual FY 2003	Actual FY 2004	Approved FY 2005	Proposed FY 2006	Change from FY 2005	Percent Change
General Fund						
Local Fund	17	13	14	14	0	0.0
Total for General Fund	17	13	14	14	0	0.0
Federal Resources						
Federal Grant Fund	5	8	9	9	0	0.0
Total for Federal Resources	5	8	9	9	0	0.0
Intra-District Funds						
Intra-district Funds	1	3	3	3	0	0.0
Total for Intra-District Funds	1	3	3	3	0	0.0
Total Proposed FTEs	23	24	26	26	0	0.0

Expenditures by Comptroller Source Group

Table BY0-3 shows the FY 2006 approved budget for the agency at the Comptroller Source Group level (Object Class level).

Table BY0-3

FY 2006 Approved Operating Budget, by Comptroller Source Group

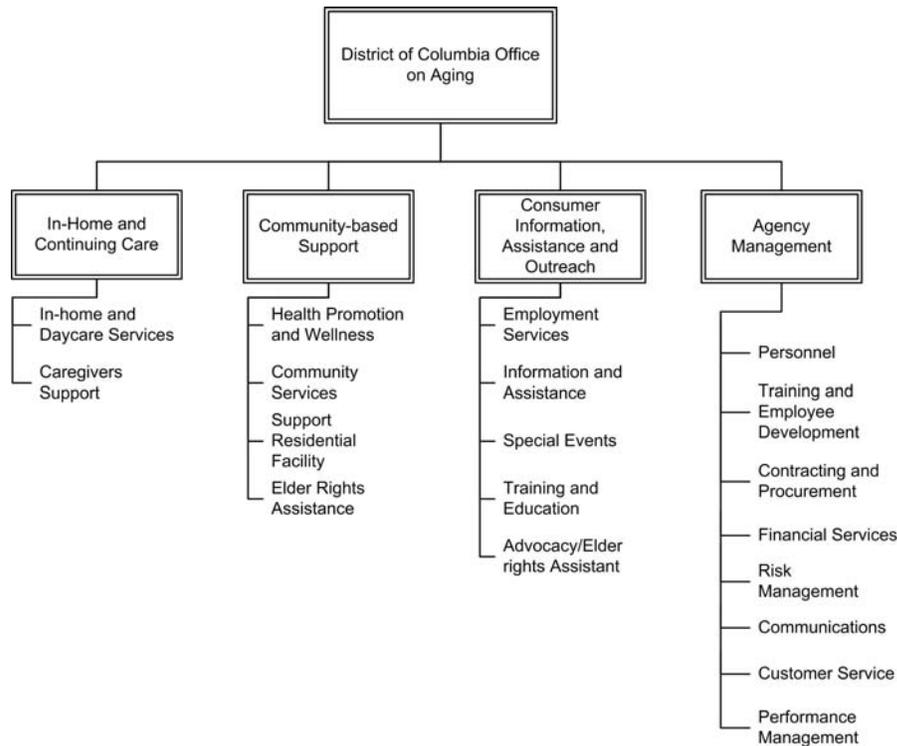
(dollars in thousands)

Comptroller Source Group	Actual FY 2003	Actual FY 2004	Approved FY 2005	Proposed FY 2006	Change from FY 2005	Percent Change
11 Regular Pay - Cont Full Time	1,189	1,235	1,447	1,486	39	2.7
12 Regular Pay - Other	105	113	0	36	36	100.0
13 Additional Gross Pay	25	14	0	0	0	0.0
14 Fringe Benefits - Curr Personnel	211	221	234	275	41	17.6
Subtotal Personal Services (PS)	1,531	1,583	1,681	1,797	117	6.9
20 Supplies and Materials	23	52	48	52	4	7.7
30 Energy, Comm. and Bldg Rentals	27	33	27	28	0	0.7
31 Telephone, Telegraph, Telegram, Etc	36	29	35	33	-2	-5.6
32 Rentals - Land and Structures	20	9	0	0	0	0.0
33 Janitorial Services	2	11	17	17	0	0.0
34 Security Services	19	23	19	20	1	3.9
35 Occupancy Fixed Costs	0	0	36	49	13	37.4
40 Other Services and Charges	115	91	195	194	-1	-0.6
41 Contractual Services - Other	5,142	5,641	4,770	4,828	57	1.2
50 Subsidies and Transfers	13,424	13,909	14,153	14,236	83	0.6
70 Equipment & Equipment Rental	83	102	151	162	11	7.1
Subtotal Nonpersonal Services (NPS)	18,891	19,901	19,453	19,618	166	0.9
Total Proposed Operating Budget	20,422	21,484	21,133	21,415	282	1.3

Expenditure by Program

The District of Columbia Office on Aging has the following program structure:

Figure BY0-1
D.C. Office on Aging



Programs

The Office on Aging operates the following programs:

In-Home and Continuing Care

	FY 2005	FY 2006
Budget	\$9,397,595	\$7,677,145
FTEs	0.0	0.0

Program Description

The **In-Home and Continuing Care** program provides in-home and day care services and caregiver support to District residents 60 and over and their caregivers so that they can remain in their homes and caregivers can continue to provide care.

Program Budget Summary

The proposed **In-Home and Continuing Care**

program gross funds budget is \$7,677,145, a decrease of \$1,720,450, or 18 percent from the FY 2005 approved budget of \$9,397,595. This change includes a Local funds decrease of \$1,434,921, and a Federal funds decrease of \$285,529. The gross budget supports no FTEs, the same as the FY 2005 approved level.

Significant changes from the FY 2005 approved budget include:

- An decrease of \$1,617,526, in subsidies and transfers for the In-Home and Continuing Care Program.

This program has two activities:

- **In-Home and Day Care Services** - provides day care, homemaker, nutrition, and case management to frail District residents 60 and older so that they can remain in their homes. The gross budget is \$6,941,570, a

decrease of \$1,739,735 from the FY 2005 approved budget of \$8,681,305.

- **Caregiver Support** - provides caregiver education, respite, stipends, and transportation services to eligible caregivers so that they can continue to provide care. The gross budget is \$735,575, an increase of \$19,285 over the FY 2005 approved budget of \$716,290.

Key Result Measures

Program 1: In-Home and Continuing Care

Citywide Strategic Priority Area(s): Strengthening Children, Youth, Families, and Elders

Manager(s): Karyn Barquin, Long-Term Care Coordinator

Supervisor(s): Sherlyn Taylor Program and Grants Administrator

Measure 1.1: Percent of homemaker and day care participants who remain in their homes for one year or more

	Fiscal Year			
	2004	2005	2006	2007
Target	60	65	90	90
Actual	72	-	-	-

Note: FY 2006 target decreased from 65 to 90 per agency request (2/18/05).

Measure 1.2: Percent change in Caregiver Institute participants enrolled

	Fiscal Year			
	2004	2005	2006	2007
Target	25	25	25	25
Actual	25	-	-	-

Note: Measure modified from "Percent of participants enrolled in the Caregiver Institute providing care for one year" in FY 2005. FY 2004 target was increased from a 10% increase to a 25% increase at agency request (6/04).

Measure 1.3: Percent of persons requesting a nutritious mid-day meal who receive a meal

	Fiscal Year			
	2004	2005	2006	2007
Target	n/a	90	99	92
Actual	n/a	-	-	-

Note: New measure added for FY 2005 (4/04). FY 2006 target increased to 99 per agency request (2/18/05).

Community-Based Support

	FY 2005	FY 2006
Budget	\$6,956,546	\$10,648,229
FTEs	0.0	0.0

Program Description

The **Community-Based Support** program provide residential facilities, elder rights assistance, health promotion, wellness and community services to District residents 60 and over so that they can live independently in the community and minimize institutionalization and to administer and monitor the provision of those services.

Program Budget Summary

The proposed **Community Based Support** program gross funds budget is \$10,648,229, an increase of \$3,691,683, or 53 percent over the FY 2005 approved budget of \$6,956,546. This change includes a Local funds increase of \$2,823,198 and a Federal Grants funds increase of \$868,485. The gross budget supports 0 FTEs, the same as the FY 2005 approved level.

Significant changes from the FY 2005 approved budget include:

- An increase of \$3,497,354, in subsidies and transfers to correctly align the budget with the Strategic Business Plan.

This program has three activities:

- **Health Promotion and Wellness** - provides physical fitness, health screenings, and wellness information services to District residents 60 and over so that they can increase their awareness of and adopt healthy behaviors. The gross budget is \$1,828,199, an increase of \$834,951 over the FY 2005 approved budget of \$993,248.
- **Community Services** - provides nutrition, transportation, socialization, and counseling support services to District residents 60 or older so that they can maintain an active and independent lifestyle. The gross budget is \$7,483,226 an increase of \$1,999,136 over the FY 2005 approved budget of \$5,484,090.
- **Supportive Residential Facilities** - provides housing, advocacy, and supportive services to District residents 60 and older who cannot live independently and/or have limited hous-

ing options so that they can be safe and receive care that meets their needs. The gross budget is \$766,404, an increase of \$287,196 over the FY 2005 approved budget of \$479,208.

- **Advocacy/Elder Rights** - provides legal representation, advocacy, and assistance services to eligible District residents 60 and older or their representative so that they can have legal issues addressed in a timely manner. The gross budget is \$570,400 reflecting a transfer-in from the Consumer Information Assistance & Outreach program, to correctly to align the budget with the Strategic Business Plan. There was no funding for this activity in FY2005.

Key Result Measures

Program 2: Community Based Support

Citywide Strategic Priority Area(s): Strengthening Children, Youth, Families, and Elders

Manager(s): Sherlyn Taylor, Program and Grants Administrator

Supervisor(s): E. Veronica Pace, Executive Director

Measure 2.1: Percent of Wellness Center participants who increase their awareness and adopt healthy behaviors as indicated by improvements in their overall fitness levels

	Fiscal Year			
	2004	2005	2006	2007
Target	30	35	83	83
Actual	61	-	-	-

Note: FY 2006 target increased from 35 to 83 at agency request (2/18/05).

Measure 2.2: Percent of elder rights assistance calls responded to within two days

	Fiscal Year			
	2004	2005	2006	2007
Target	70	75	85	91
Actual	92.7	-	-	-

Note: FY 2006 target increased to 85 (2/05).

Measure 2.3: Percent of resolved complaints in the elder rights assistance activity

	Fiscal Year			
	2004	2005	2006	2007
Target	70	75	83	83
Actual	90	-	-	-

Note: FY 2006 target increased from 75 to 83 at agency request (2105).

Measure 2.4: Percent of community services partici-

pants who report that they were able to maintain an active and independent life style

	Fiscal Year			
	2004	2005	2006	2007
Target	70	75	80	80
Actual	78.3	-	-	-

Note: FY 2006 target increased from 77 to 80 (2/18/05).

Measure 2.5: Percent of supportive residential facility clients reporting that care received meets their needs

	Fiscal Year			
	2004	2005	2006	2007
Target	75	80	80	80
Actual	89.5	-	-	-

Measure 2.6: Percent of persons requesting a nutritious mid-day meal who receive a meal

	Fiscal Year			
	2004	2005	2006	2007
Target	n/a	90	99	92
Actual	n/a	-	-	-

Note: New measure for FY 2005 (4/04).

Consumer Information, Assistance and Outreach

	FY 2005	FY 2006
Budget	\$2,440,585	\$604,281
FTEs	0.0	0.0

Program Description

The Consumer, Information, and Assistance and Outreach program provides aging information and assistance, special events, training, and education, and employment services to District residents and caregivers so that they can be informed about aging issues and maintain independence.

Program Budget Summary

The proposed Consumer Information, Assistance and Outreach program gross funds budget is \$604,281, a decrease of \$1,836,304, or 75 percent from the FY 2005 approved budget of \$2,440,585. This change includes a Local funds decrease of \$1,496,279, a Federal funds decrease of \$300,730 and an Intra-District funds decrease of \$39,295. The gross budget supports no FTEs, the same as FY 2005.

Significant changes from the FY 2005 approved budget include:

- A decrease of \$1,265,904 to align program costs with the Strategic Business Plan.

This program has four activities:

- **Employment Services** - provides employment assistance services to District residents at least 55 who are seeking employment so that they can gain and maintain employment. The gross budget is \$160,281, a decrease of \$38,795 from the FY 2005 approved budget.
- **Information and Assistance** - provides aging-related information, counseling, and referral services to people requiring services for persons 60 years or older so that they can be connected to services they request.
- **Special Events** - provides socialization, information, and recognition services to D.C. residents 60 and over, so that they can increase their awareness of services provided, expand their social network, and project a positive image of aging. The gross budget is \$263,000, an increase of \$263,000 over the FY 2005 approved budget.
- **Training and Education** - provides training services to seniors, service providers, and the general public so that they can enhance their knowledge and increase their skills about elderly issues. The gross budget is \$181,000, a decrease of \$75,230 from the FY 2005 approved budget.

Key Result Measures

Program 3: Consumer Information, Assistance and Outreach

Citywide Strategic Priority Area(s): Strengthening Children, Youth, Families, and Elders

Manager(s): Sam Gawad, Compliance and Administration Manager; Bette Reeves, Community Relations Officer

Supervisor(s): E. Veronica Pace, Executive Director

Measure 3.1: Percent of people who seek employment that are placed in jobs

	Fiscal Year			
	2004	2005	2006	2007
Target	35	40	47	47

Actual	46	-	-	-
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Measure 3.2: Percent of persons responding to a survey that were connected to appropriate resources

	Fiscal Year			
	2004	2005	2006	2007
Target	75	80	85	85
Actual	100	-	-	-

Note: FY 2006 target increased from 80 to 85 (2/05).

Measure 3.3: Percent of survey respondents that respond favorably to an attended special event reporting that they increased their awareness of aging issues, that the social contact was beneficial, and that they had a positive image of aging as a result

	Fiscal Year			
	2004	2005	2006	2007
Target	75	80	83	83
Actual	82	-	-	-

Measure 3.4: Percent of training and education survey respondents submitting favorable training evaluations, indicating enhanced knowledge and increased skills about elderly issues

	Fiscal Year			
	2004	2005	2006	2007
Target	60	65	80	80
Actual	94	-	-	-

Note: FY 2006 target increased to 80 (2/05).

Agency Management

	FY 2005	FY 2006
Budget	\$2,338,534	\$2,485,836
FTEs	26.0	26.0

Program Description

The Agency Management program provides operational support and the required tools to achieve operational and programmatic results. This program is standard for all Performance-Based Budgeting agencies. More information about the Agency Management program can be found in the Strategic Budgeting chapter.

Program Budget Summary

The proposed Agency Management program gross funds budget is \$2,485,836, an increase of \$147,302, or 6.3 percent over the FY 2005 approved budget of \$2,338,534. This change

includes a Local funds increase of \$120,090 a Federal Grant funds increase of \$12,918, and an Intra-District funds increase of \$14,294. The gross budget supports 26 FTEs, the same level as FY 2005.

Key Result Measures

Program 4: Agency Management

Citywide Strategic Priority Area(s): Making Government Work

Manager(s): Cynthia Simmons, Chief of Staff; Sam Gawad, Compliance and Administration Manager; Bette Reeves, Community Relations Officer; Sherlyn Taylor, Program and Grants Administrator

Supervisor(s): E. Veronica Pace, Executive Director

Measure 4.1: Percent variance of estimate to actual expenditure (over/under)

	Fiscal Year			
	2004	2005	2006	2007
Target	5	5	5	5
Actual		-	-	-

Note: Agency performance on this measure cannot be reported until after the completion of the CAFR in early February 2005. Final results for this measure will be updated in the FY 2006 Operating Budget and Financial Plan, due to be submitted to Council in late March 2005.

Measure 4.2: Cost of Risk

	Fiscal Year			
	2004	2005	2006	2007
Target	N/A	N/A	N/A	N/A
Actual	N/A	-	-	-

Note: This measure replaces "Percent reduction of employee lost work-day injury cases." Agencies established baselines for Cost of Risk in cooperation with the Office of Risk Management during FY 2004. The final baseline figures and FY 2005 targets will be published in the FY 2006 Operating Budget and Financial Plan, due to be submitted to Council in late March 2005. Cost of Risk is a comprehensive measure of a wide range of risks confronting each agency, including but not limited to safety issues, financial risks, and potential litigation.

Measure 4.3: Percent of the Mayor's Customer Service Standards Met

	Fiscal Year			
	2004	2005	2006	2007
Target	N/A	63	63	63
Actual	N/A	-	-	-

Measure 4.4: Percent of Key Result Measures Achieved

	Fiscal Year			
	2004	2005	2006	2007
Target	70	70	70	70
Actual	100	-	-	-