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# Office of Police Complaints

[www.policecomplaints.dc.gov](http://www.policecomplaints.dc.gov)

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Description	FY 2004 Actual	FY 2005 Approved	FY 2006 Proposed	% Change from FY 2005
Operating Budget	\$1,443,796	\$1,756,030	\$2,059,947	17.3
FTEs	15.0	22.2	22.2	0.0

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The mission of the Office of Police Complaints (OPC), formerly known as the Office of Citizen Complaint Review, is to provide the public with independent, fair, and timely investigations and resolution of police misconduct complaints filed by the public against Metropolitan Police Department and D.C. Housing Authority Police Department (DCHAPD) officers.

The agency plans to fulfill its mission by achieving the following strategic result goals:

- Decrease the number of police misconduct incidents.
- Increase confidence in OPC by citizens and MPD, which includes both management and rank and file officers.
- Resolve complaints in a timely, efficient and professional manner.
- Increase community awareness of OPC's authority, mission and processes so that citizens are empowered by knowing their rights and how to contact OPC if they become a victim of police misconduct.
- Increase understanding between police and citizens by continuing to refer appropriate complaints to mediation.

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## Funding by Source

Tables FH0-1 and 2 show the sources of funds and FTEs by fund type for the Office of Police Complaints.

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Table FH0-1

### FY 2006 Proposed Operating Budget, by Revenue Type

(dollars in thousands)

Appropriated Fund	Actual FY 2003	Actual FY 2004	Approved FY 2005	Proposed FY 2006	Change from FY 2005	Percent Change
General Fund	1,324	1,444	1,756	2,060	304	17.3
<b>Total for General Fund</b>	<b>1,324</b>	<b>1,444</b>	<b>1,756</b>	<b>2,060</b>	<b>304</b>	<b>17.3</b>
<b>Gross Funds</b>	<b>1,324</b>	<b>1,444</b>	<b>1,756</b>	<b>2,060</b>	<b>304</b>	<b>17.3</b>

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Table FH0-2

### FY 2006 Full-Time Equivalent Employment Levels

Appropriated Fund	Actual FY 2003	Actual FY 2004	Approved FY 2005	Proposed FY 2006	Change from FY 2005	Percent Change
<b>General Fund</b>						
Local Fund	15	15	22	22	0	0.0
<b>Total for General Fund</b>	<b>15</b>	<b>15</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>15</b>	<b>15</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>0.0</b>

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## Expenditure by Comptroller Source Group

Table FH0-3 shows the FY 2006 proposed budget for the agency at the Comptroller Source Group level (Object Class level).

Table FH0-3

### FY 2006 Proposed Operating Budget, by Comptroller Source Group

(dollars in thousands)

Comptroller Source	Actual FY 2003	Actual FY 2004	Approved FY 2005	Proposed FY 2006	Change from FY 2005	Percent Change
11 Regular Pay - Cont Full Time	766	609	1,081	1,191	109	10.1
12 Regular Pay - Other	32	271	0	0	0	0.0
13 Additional Gross Pay	16	22	22	25	3	15.2
14 Fringe Benefits - Curr Personnel	117	142	206	210	4	2.0
<b>Subtotal Personal Services (PS)</b>	<b>932</b>	<b>1,043</b>	<b>1,309</b>	<b>1,426</b>	<b>117</b>	<b>8.9</b>
20 Supplies and Materials	21	16	16	16	0	0.0
30 Energy, Comm. and Bldg Rentals	0	0	159	343	184	115.5
31 Telephone, Telegraph, Telegram, Etc	9	21	0	21	21	100.0
32 Rentals - Land and Structures	153	158	0	0	0	0.0
40 Other Services and Charges	61	55	67	196	129	191.9
41 Contractual Services - Other	90	91	189	0	-189	-100.0
70 Equipment & Equipment Rental	59	60	16	58	42	262.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>393</b>	<b>400</b>	<b>447</b>	<b>634</b>	<b>187</b>	<b>41.8</b>
<b>Total Proposed Operating Budget</b>	<b>1,324</b>	<b>1,444</b>	<b>1,756</b>	<b>2,060</b>	<b>304</b>	<b>17.3</b>

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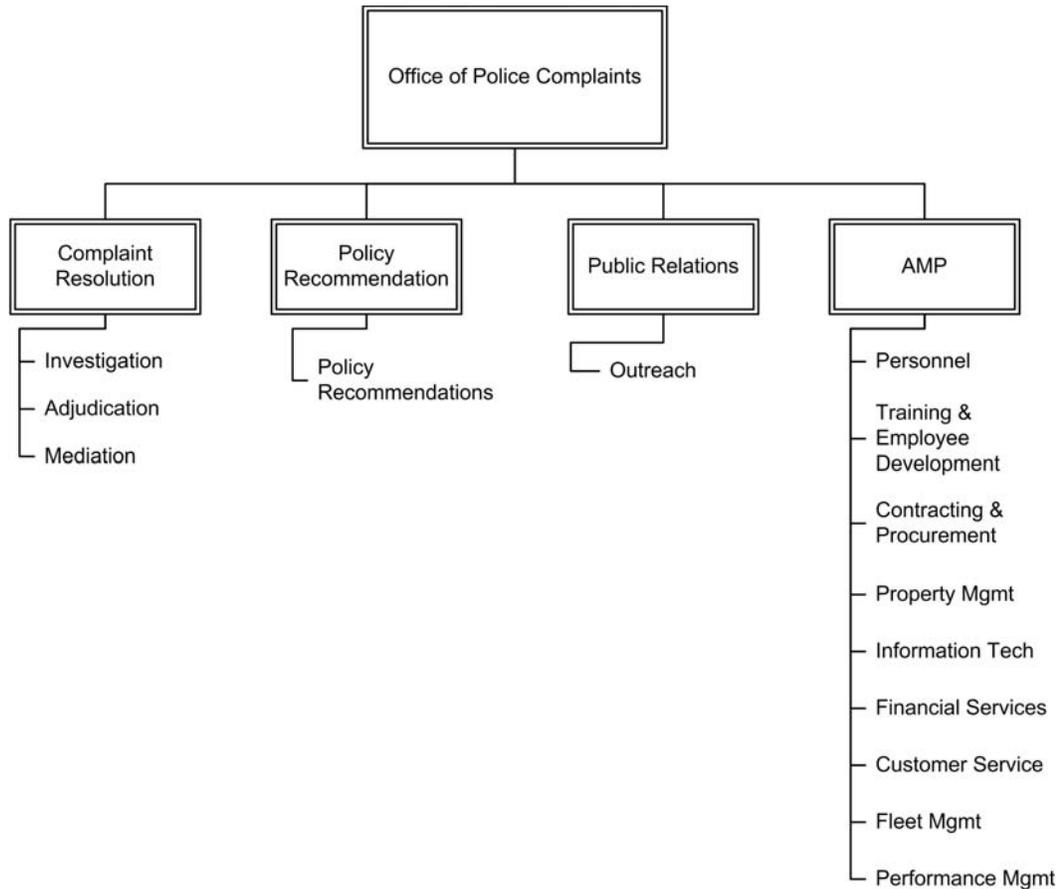
## Expenditure by Program

The Office of Police Complaints (OPC) has the following program structure.

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Figure FH0-1

### Office of Police Complaints



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## Gross Funds

The proposed budget is \$2,059,947, representing an increase of \$303,917 or 17.3 percent over the FY 2005 approved budget of \$1,756,030. There is an authorized limit of 22.2 FTEs for the agency, representing no change from FY 2005.

Changes from the FY 2005 approved budget are:

- A net increase of \$116,882 in personal services, including \$109,493 for regular pay for staff salary increases, \$3,300 for additional pay, and \$4,089 for fringe benefits.
- An increase of \$183,701 in energy/rent due to the agency requiring a new lease for its space in a private building. This includes a

one-time cost of \$41,800 for relocation.

- An increase of \$21,031 for telecommunications due to an omission error in the FY 2005 Budget.
- An increase of \$151,156 in other services due to moving some costs from contractual services, and based on the agency's projected needs for contractual services related to complaint resolution in FY 2006. This includes \$60,000 for complaint examination and \$49,156 for mediation, translation/interpreter services, case tracking and \$42,000 for computer maintenance and IT system support provided by the District government's ServUs seat management program.

- A decrease of \$188,726 in contractual services. The agency moved applicable costs to other services.

## General Funds

**Local Funds.** The proposed budget is \$2,059,947 representing an increase of \$303,917 or 17.3 percent over the FY 2005 approved budget of \$1,756,030. There is an authorized limit of 22.2 FTEs for the agency, which is no change from FY 2005.

## Programs

The Office of Police Complaints is committed to the following programs:

### Complaint Resolution

	FY 2005	FY 2006
Budget	\$1,013,479	\$1,094,846
FTEs	15.1	15.5

#### Program Description

The **Complaint Resolution** program provides investigations, mediations, and adjudications for complainants, subject officers, MPD, DCHAPD and the public so that complaints are resolved in a fair, impartial, and timely manner.

#### Program Budget Summary

The proposed program gross funds budget is \$1,094,846, an increase of \$81,367, or 8.0 percent from the FY 2005 approved budget of \$1,013,480. The gross budget supports 15.5 FTEs, an increase of 0.3 FTE over the FY 2005 approved level.

Changes from the FY 2005 approved budget are:

- An increase of \$109,156 in the Complaint Resolution Program to provide adequate contractual services funds for the Adjudication services (complaint examination) in the amount of \$60,000, and Mediation (\$49,156), which will allow the agency to carry out its mission at a level consistent with the FY 2006 request.
- A net decrease of \$132,726 from the FY 2005 approved budget to \$0 in FY 2006, offset by an increase of \$82,093 in personal ser-

vices and an increase of \$22,844 in other services.

This program has 3 activities:

- The **Investigation** activity provides investigations and produces reports for the benefit of the public, MPD, DCHAPD and the District government so that timely, thorough, and impartial determinations are made on the complaints against police officers.
  - The gross budget is \$928,965, a 11.2 percent increase from the FY 2005 approved budget of \$835,280.
  - Significant changes include:
    - The addition of at least 3 investigators.
- **Adjudication** provides merit determinations to the complainant, subject officer, MPD, DCHAPD and the public so that final determinations regarding police misconduct are rendered.
  - The gross budget is \$98,949, a 21.1 percent decrease from the FY 2005 approved budget of \$125,445.
  - Significant changes include:
    - A decrease of \$86,970 in contractual services from the FY 2005 approved level.
- The **Mediation** activity provides a face-to-face forum for the complainant and subject officer to develop a better awareness and understanding of the incident that led to the filing of the complaint, and if possible, reach an agreement to resolve the complaint.
  - The gross budget is \$66,932, a 26.9 percent increase from the FY 2005 approved budget of \$52,738.
  - Significant changes include:
    - An increase of \$49,156 to provide for adequate contractual costs.

### Key Result Measures

#### Program 1: Compliant Resolution

*Citywide Strategic Priority Area(s):* Making Government Work

*Manager(s):* Philip K. Eure, Director

*Supervisor(s):* Philip K. Eure, Director

**Measure 1.1: Percent of investigations completed and reports produced in six months**

	Fiscal Year		
	2005	2006	2007
Target	50	50	N/A
Actual	-	-	-

Note: FY 2007 target TBD.

**Measure 1.2: Percent of decisions rendered in 90 days**

	Fiscal Year		
	2005	2006	2007
Target	90	90	N/A
Actual	-	-	-

Note: Measure appeared as 1.4 in FY 2005 March budget book. Measure wording changed (5/2004). FY 2007 target TBD.

**Public Relations**

	FY 2005	FY 2006
Budget	\$48,632	\$68,754
FTEs	1.2	1.2

**Program Description**

The **Public Relations** program provides information and education for the public and MPD to increase awareness of OPC's mission, authority, and processes so that the agency's services can be fully accessed.

**Program Budget Summary**

The program gross funds budget is \$68,754, an increase of \$20,122, or 41.4 percent over the FY 2005 approved budget of \$48,632. This change represents a local funds increase. The gross budget supports 1.3 FTEs, an increase of 0.04 FTE over the FY 2005 approved level.

This program has 1 activity:

- **Outreach** provides information and education to the public and MPD in order to increase awareness and understanding of OPC's functions.
  - The gross budget is \$68,754, a 41.4 percent increase over the FY 2005 approved budget of \$48,632.
  - Significant changes include:
    - Step increases and other costs associated with a reallocation of FTEs in the activity accounting for \$15,522.

- An Increase of \$4,600 in nonpersonal service costs due to a reallocation of contractual services expenses from other activities in FY 2005 to the Outreach activity in FY 2006.

**Key Result Measures**

**Program 3: Public Relations**

*Citywide Strategic Priority Area(s):* Building Safer Neighborhoods

*Manager(s):* Thomas E. Sharp

*Supervisor(s):* Philip K. Eure, Director

**Measure 2.1: Number of outreach activities attended or sponsored by OPC**

	Fiscal Year		
	2005	2006	2007
Target	18	18	18
Actual	-	-	-

Note: Measure wording changed (5/2004).

**Policy Recommendations**

	FY 2005	FY 2006
Budget	\$68,423	\$76,319
FTEs	1.2	1.2

**Program Description**

The **Policy Recommendations** program provides recommendations to the Mayor, the District Council, and MPD with the goal of reducing the level of police misconduct.

**Program Budget Summary**

The program gross funds budget is \$76,319, an increase of \$7,896, or 11.5 percent over the FY 2005 approved budget of \$68,423. This change represents a local funds increase. The gross budget supports 1.2 FTEs, no change from the FY 2005 approved level.

This program has 1 activity:

- **Policy Recommendation** provides recommendations to the Mayor, the District Council, and MPD with the goal of reducing the level of police misconduct.
  - The gross budget is \$76,319, a 11.5 percent increase over the FY 2005 approved budget of \$68,446.

Significant changes include:

- Step increase for staff, accounting for the full \$7,896 increase.

### Key Result Measures

#### Program 3: Policy Recommendation

*Citywide Strategic Priority Area(s):* Making Government Work

*Manager(s):* Philip K. Eure, Director

*Supervisor(s):* Philip K. Eure, Director

#### Measure 3.1: Actual number of policy recommendations issued

	Fiscal Year		
	2005	2006	2007
Target	4	4	N/A
Actual	-	-	-

Note: Measure wording changed (5/2004). FY 2007 target TBD.

### Agency Management

	FY 2005	FY 2006
Budget	\$625,496	\$820,028
FTEs	4.6	4.3

#### Program Description

The **Agency Management** program provides operational support and the required tools to achieve operational and programmatic results. This program is standard for all Performance-Based Budgeting agencies. More information about the Agency Management program can be found in the Strategic Budgeting chapter.

#### Program Budget Summary

**The program gross funds budget is \$820,028, an increase of \$194,532, or 31.1 percent over the FY 2005 approved budget of \$625,496.**

**This change represents a local funds increase. The gross budget supports 4.3 FTEs, a decrease of 0.35 FTE from the FY 2005 approved level.**

Significant changes includes:

- A net increase in personal services of \$11,371 including \$1,306 for regular pay, \$3,300 for additional pay, and \$6,765 for fringe benefits.

- An increase of \$183,701 in energy/rent due to the agency's execution of a new lease and includes a one-time cost of \$41,800 for relocation.
- An increase of \$21,031 for telecommunications due to an omission error in the FY 2005 Budget.
- An increase of \$42,000 for computer maintenance and IT system support provided by the District government's ServUs seat management program.
- A decrease of \$7,566 in other services and \$56,000 in contractual services per the agency's realignment of costs.

### Key Result Measures

#### Program 4: Agency Management

*Citywide Strategic Priority Area(s):* Making Government Work

*Manager(s):* Philip K. Eure, Director; Thomas E. Sharp

*Supervisor(s):* Philip K. Eure, Director

#### Measure 4.1: Percent variance of estimate to actual expenditure (over/under)

	Fiscal Year		
	2005	2006	2007
Target	5	5	5
Actual	-	-	-

#### Measure 4.2: Percent of the Mayor's Customer Service Standards Met

	Fiscal Year		
	2005	2006	2007
Target	63	63	63
Actual	-	-	-

#### Measure 4.3: Percent of Key Result Measures Achieved

	Fiscal Year		
	2005	2006	2007
Target	70	70	70
Actual	-	-	-

**For more detailed information regarding the proposed funding for the activities within this agency's programs, please see schedule 30-PBB in the FY 2006 Operating Appendices volume.**