How to Read the Budget and Financial Plan

How to Read the Budget and Financial Plan

The FY 2007 Proposed Budget and Financial Plan serves as a communication tool for policy priorities, agency operations, program/organizational structures, and performance measures. More important, the budget book is a financial plan that shows sources of revenue and how money was spent. It forecasts economic and financial conditions, current and planned long-term debt financing, policy decisions, and other important financial information to operate the District's government. These elements are essential for accurate financial reporting and sound management of public resources.

How to Read the Budget and Financial Plan describes the sections of this budget volume that define the budget priorities for the District. These sections are consistent with the National Advisory Council on State and Local Budgeting's recommended budget practices that call for a presentation of information that provides the reader with a guide to government programs and organizational structure. Additionally, these sections are consistent with the Government Finance Officers Association's standards for the Distinguished Budget Presentation Award, which the District received in December 2005.

The FY 2007 Budget and Financial Plan has six volumes:

Executive Summary (Volume 1) - Provides general budget and financial information at a high level with sections describing the new initiatives within the District's proposed budget, strategic budgeting process, financial plan, revenues, expenditures and appendices. In addition, this volume includes information about the District's budgetary and financial management policies, grant match and maintenance of efforts, statistical profile of the District, glossary of budget terms, budget summary tables by agency and fund type, and the Budget Request Act legislation.

Agency Budget Chapters (Volume 2) - Describes the operating budgets for all of the District's agencies by appropriation title. Appropriation titles categorize the general areas of services provided by the District on behalf of its citizens and are listed in the Table of Contents. Examples are Public Education System and Human Support Services.

Operating Appendices (Volumes 3 and 4) - Includes supporting tables detailing the dollars

and positions in the operating budgets that are described in Volume 2.

Capital Appendices (Volume 5) - Describes the proposed six-year capital improvement plan for all of the District's agencies (excluding the Highway Trust Fund).

Highway Trust Fund (Volume 6) - Describes the District's Highway Trust Fund, which is the main funding source for the 6-year capital improvement plan of transportation projects. These funds are administered by the District Department of Transportation.

Note: In some cases, financial information, including Full-Time Equivalent (FTE) information, will not sum to totals due to rounding

Executive Summary

Introduction: FY 2007 Proposed Budget and Financial Plan

This chapter is a narrative and graphic summary of the proposed budget and financial plan. It describes the overall proposed budget, including the sources and uses of public funds versus the prior year's approved budget. The chapter also explains the budget development process and calendar for FY 2007.

Strategic Budgeting

This chapter describes the initiatives that the District is undertaking to improve budgeting and management of resources. It includes a description of the District's continued efforts and progress in Performance-Based Budgeting (PBB), which is the District's initiative to align resources with results, benchmarking, performance measurement, strategic business planning, and service-level budgeting. In the FY 2007 proposed budget, 69 agency budgets are presented as PBB agencies. PBB greatly improves the District's ability to make policy and funding decisions based on anticipated results and improve the District's ability to hold program managers accountable for achieving results.

Financial Plan

This Financial Plan summarizes planned revenues and expenditures for FY 2006-2010. This chapter includes financing sources and uses and assumptions applied to derive the short-term and long-term economic outlook. It also includes an assessment of the impact of budgetary decisions on the financial health of the District.

Revenue

This chapter shows current revenue projections certified by the Office of the Chief Financial Officer (OCFO). It also addresses District's revenue sources, its economy, and the outlook for revenue through FY 2010.

Operating Expenditures

This chapter describes the District's recent local expenditures and future projections. It includes analysis of expenditures between FY 1999 and 2005, both by agency and by expense category such as personnel, supplies, or fixed costs. Finally, it discusses expenditure projections for FY 2008 through 2010, based on the proposed FY 2007 budget, as presented in the financial plan.

Appendices

This last section of the Executive Summary volume contains a number of items to clarify the District's budget.

- The D.C. Comprehensive Financial Management Policy provides a framework for fiscal decision-making by the District to ensure that financial resources are available to meet the present and future needs of District citizens;
- The Grant Match and Maintenance of Effort section includes a table by agency and grant number that provides the District's grant match and maintenance of effort contributions;
- The Statistical Section provides tables that reflect the financial trends, revenue capacity, debt capacity, demographic and economic information, and operating information of the District;
- The Basis of Budgeting and Accounting section describes the basis of budgeting and accounting, which allows the reader to understand the different presentation methods of the District's finances;

- The Glossary of Budget Terms section describes unique budgeting, accounting, and District terms that may not be known by the general reader;
- The Summary Tables detail the District's proposed operating budget by agency and fund type for both the budgeted dollars and positions; and
- The Budget Request Act is the legislation that codifies the District's budget request into law.

Agency Budget Chapters

Agency chapters illustrate available resources, what the resources are spent on, and the outcomes achieved and anticipated as a result of these expenditures. Chapters are grouped by appropriation title and contain the following sections:

Header Information

- Agency name and budget code;
- Website address ; and
- FY 2007 proposed operating budget table

Introduction

- Agency mission; and
- Strategic result goals.

Financial and Program Information (FTE employment levels)

- Funding by Source
- Expenditure by Comptroller Source Group
- Expenditure by Program (PBB agencies)
  - Program Structure chart;
  - Comparison between FY 2006 and FY 2007 budget dollars and FTEs;
  - Program and activity descriptions;
  - Program budget summary;
  - Key initiatives in agency (if available); and
  - Key result measures aligned with Citywide Strategic Priority Areas.
- Expenditure (non-PBB agencies)
  - Budget summary of dollars and FTEs;
  - Organization chart;
  - Program descriptions;
  - Key initiatives in agency (if available); and
  - Agency goals and performance measures

Changes from the previous year include:

- Continued rolling implementation of Performance-Based Budgeting means that the year of implementation will affect the amount of performance information presented for an agency. Both actual performance results (where available) and future year targets are provided. Please keep in mind the following:
  - Non-PBB agencies - Performance data for FY 2004 through 2008;
  - PBB Phase I agencies - Performance data for FY 2004 through 2008;
  - PBB Phase II agencies - Performance data for FY 2005 through 2008;
  - PBB Phase III agencies - Performance data for FY 2006 through 2008; and
  - PBB Phase IV agencies - Performance data for FY 2007 and 2008.

- Each performance measure will have one of the following notations:
  - N/A - Measure did not exist for that year;
  - Number - Measure did exist and data is available for that year; and
  - Dash - Measure did exist for that year, but no data is available.

- The Agency Financial Operations program will include the cost of OCFO personnel and the cost of OCFO Nonpersonal Services (NPS) contracts in certain PBB agencies. There are no performance measures associated with this program within individual agencies.

- For certain agencies within the Public Safety and Justice, Governmental Direction and Support, and Public Works appropriation titles, budget information at the service level is provided in the March Special Studies volume.

To help the reader navigate the Agency Budget Chapter volume, an example of an agency narra-

tive is presented at the end of this chapter. This example follows the PBB format. Callout boxes highlight the features discussed above.

Operating Appendices

These two volumes provide supporting tables to each agency's proposed operating budget. The tables generally included FY 2005 actual expenditures, FY 2006 approved budgets, FY 2007 proposed budget, and the change from FY 2006 to FY 2007 (unless noted).

Agencies that have been converted to a performance-based budgeting format have the following tables:

- Schedule 30-PBB - Dollars summarized by program, activity, and governmental fund (governmental fund breakout is for FY 2007 only and includes general fund detail);
- Schedule 40-PBB - Dollars summarized by program, comptroller source group and governmental fund;
- Schedule 40G-PBB - Dollars summarized by program, comptroller source group and appropriated fund within the general fund
- Schedule 41 - Dollars and FTEs summarized by comptroller source group and governmental fund;
- Schedule 41G - Dollars and FTEs summarized by comptroller source group and appropriated fund within the general fund; and
- Schedule 80 - Dollars and FTEs summarized by revenue type, appropriated fund, and revenue source (for FY 2007 proposed budget only).

Agencies that have not been converted to a PBB format have the following tables:

- Schedule 30 - Dollars summarized by control center, responsibility center, and governmental fund (governmental fund breakout is for FY 2007 only and includes general fund detail);
- Schedule 40 - Dollars summarized by control center, comptroller source group and governmental fund;
- Schedule 40G - Dollars summarized by control center, comptroller source group and appropriated fund within the general fund;
- Schedule 41 - Dollars and FTEs summarized by comptroller source group and governmental fund;
- Schedule 41G - Dollars and FTEs summarized by comptroller source group and appropriated fund within the general fund; and
- Schedule 80 - Dollars and FTEs summarized by revenue type, appropriated fund, and revenue source (for FY 2007 proposed budget only).

Capital Appendices

This volume covers the District's FY 2007-FY 2012 Capital Improvements Plan (CIP), excluding the Highway Trust Fund. The introductory chapter describes the overall CIP including the sources and uses of capital funds, the District's policies and procedures for its capital budget and debt, the FY 2007 planning process, and an overview of the District of Columbia's Water and Sewer Authority's FY 2007-FY 2012 CIP.

The next section, the project description forms, make up the bulk of the capital appendices' volume. The project description forms provide details on capital projects funded by general obligation bonds, pay-as-you-go (paygo) capital, the Master Equipment Lease program, and the Local Street Maintenance Fund. Each page shows one subproject's planned allotments for fiscal years 2007 through 2012, description, annual operating impact, milestone data, and location on a map.

The last section, the appendices, provides supporting tables and a glossary about the District's capital budget.

- The FY 2007 Planned Expenditures From New and Existing Allotments table summarizes all planned FY 2007 expenditures by agency and subproject for new allotments in FY 2007 versus prior years' allotments;
- The FY 2007-FY 2012 Planned Expenditures From New Allotments table summarizes the new allotments' planned FY 2007-FY 2012 expenditures by agency, project, and subproject;
- The FY 2007-FY 2012 Planned Funding table summarizes the FY 2007 and six-year funding sources for all new allotments by agency, subproject, and funding source;

- The Balance of Capital Budget Authority, All Projects table summarizes the lifetime budget authority, life-to-date expenditures, total commitments, and balance of budget authority for all ongoing capital projects by agency, project, and authority (District versus federal);
- The FY 2007 Appropriated Budget Authority Request table summarizes the proposed new projects and changes (increase or decrease) for ongoing projects by agency, subproject, and fund (Local versus Local Street Maintenance); and
- The Glossary of Budget Terms describes terms used in the capital appendices.

Highway Trust Fund

This volume covers the District's FY 2007-FY 2012 Highway Trust Fund. The introductory chapter describes the Highway Trust Fund program, including the sources and uses of the funds, the District's policies and procedures for the trust fund, and the FY 2007 planning process.

The next section, the project description forms, make up the bulk of the Highway Trust Fund volume. Each page shows one subproject's planned allotments for fiscal years 2007 through 2012, description, annual operating impact, milestone data, and location on a map.

The last section, the appendices, provides supporting tables about the District's Highway Trust Fund program.

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Agency budget code

(FA0)

Office of the Chief Technology Officer

www.octo.dc.gov

Agency Website address

Agency name

Description	FY 2005 Actual	FY 2006 Approved	FY 2007 Proposed	% Change from FY 2006
Operating Budget	$69,855,021	$43,474,093	$42,076,024	-3.2
FTEs	188.0	191.0	179.0	-6.3

The mission of the Office of the Chief Technology Officer (OCTO) is to guide and leverage the District's investment in information technology (IT) and telecommunications systems ... he Mayor's st... dvance ... partments can ... ment ... nd effectively ... chnolo... ict residents.

FTE actuals are the number of Full Time Equivalent positions paid during the last full pay period of FY 2004.

This describes the agency's mission and purpose.

This shows the agency's FY 2004 actual expenditures, FY 2006 approved budget, the FY 2006 proposed budget and the variance from FY 2005 to FY 2006 This includes the agency's operating budget and FTEs.

The agency plans to fulfill its mission by achieving the following strategic result goals:

- Establish the foundational management infrastructure for high-performance information technology that will be maintained over the long term;
- Build enabling IT infrastructures to establish the foundation of data access and communication needed to support citywide applications;
- Develop and implement enterprise and business process applications both citywide and for individual or multiple agencies; and
- Expand access to technology for all District stakeholders – residents, businesses, visitors, educational institutions, and neighborhoods – by integrating citywide services and information, thereby making e-government a reality.

How the agency plans to accomplish its mission within two to three years.

Gross Funds

The proposed budget is $42,076,024, a decrease of $1,398,068, or 3.2 percent from the FY 2006 approved budget of $43,474,093. There are 179.0 FTEs, a decrease of 12.0 FTEs or 6.3 percent from FY 2006.

... oposed budget is ... $1,398,069, or 3.5 ... pproved budget of ... There are 175.0 FTEs, a decrease of 12.0 FTEs, or 6.4 percent from FY 2006.

Changes from the FY 2006 approved budget are:

- An increase of $1,167,266 in fixed costs in various commodities. For details on fixed costs changes by commodity for this agency, please see the fixed costs chapter addendum in the *Special Studies* book;

Funding by Source

Tables AM0-1 and 2 show the sources of funding and FTEs by fund type for the Office of Property Management.

Table AM0-1

FY 2007 Proposed Operating Budget, by Revenue Type

(dollars in thousands)

Appropriated Fund	Actual FY 2004	Actual FY 2005	Approved FY 2006	Proposed FY 2007	Change from FY 2006	Percent Change*
General Fund						
Local Funds	11,299	15,847	15,926	21,028	5,102	32.0
Special Purpose Revenue Funds	1,537	1,921	3,625	4,434	809	22.3
Total for General Fund	**12,835**	**17,768**	**19,551**	**25,462**	**5,911**	**30.2**
Federal Payments	1,418	-226	0	0	0	N/A
Total for Federal Resources	**1,418**	**-226**	**0**	**0**	**0**	**N/A**
Intradistrict Funds	-12	43,998	49,795	61,727	11,932	24.0
	-12	**43,998**	**49,795**	**61,727**	**11,932**	**24.0**
	242	**61,540**	**69,346**	**87,189**	**17,843**	**25.7**

Presents the agency's total operating budget from each funding source (from Local revenue, Special Purpose Revenue, Federal Payments, Federal grants, Medicaid, Private grants, and Intra-District sources). Shown is a comparison of the FY 2003 actual, FY 2004 actual, FY 2005 approved, and FY 2006 proposed budgets.

Employment Levels

Appropriated Fund	Actual FY 2004	Actual FY 2005	Approved FY 2006	Proposed FY 2007	Change from FY 2006	Percent Change
General Fund						
Local Funds	76	46	42	42	1	1.2
Special Purpose Revenue Funds	2	10	20	11	-9	-43.6
Total for General Fund	**78**	**56**	**61**	**53**	**-8**	**-13.1**
Intra-District Funds						
Intradistrict Funds	136	160	206	214	8	3.9
Total for Intra-District Funds	**136**	**160**	**206**	**214**	**8**	**3.9**
Total Proposed FTEs	**214**	**216**	**267**	**267**	**0**	**0.0**

This lists the agency's FTEs for two prior years, the current year, and upcoming fiscal year by fund type.

Expenditure by Performance-Based Budgeting Structure (cont.)

Table GA0-4 shows the FY 2007 proposed budget and FTEs by program and activity for the District of Colu
Public Schools.

Table Table GA0-4

FY 2007 Proposed Operating Budget and FTEs, by Program and Activity

(dollars in thousands)

	Dollars in Thousands				Full-Time Equivalents			
Program/Activity	Actual FY 2005	Approved FY 2006	Proposed FY 2007	Change from FY 2006	Actual FY 2005	Approved FY 2006	Proposed FY 2007	Change from FY 2006
General Education Staffing (2000)								
State Education Agency (1700)	251,824	0	0	0	2,185	0	0	0
General Eduacation (2100)	313,163	288,371	269,567	-18,804	4,766	4,166	3,700	-466
Substitute Teachers (2140)	0	3,033	3,855	822	0	73	69	-4
Gifted and Talented (2150)	0	1,539	580	-959	0	13	2	-11
Early Childhood Education (2200)	9,243	26,336	26,612	276	149	590	508	-82
Esl/bilingual Education (2300)	12,361	21,830	22,459	630	205	322	528	206
Vocational Education (2400)	0	9,386	15,989	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Afterschool Programs (2500)	8,896	13,099	12,537	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Summer School Programs (2600)	0	3,241	4,500	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Textbook Program (2700)	0	3,126	9,118	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Library & Media (2750)	0	510	391	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Instructional Tech and System Support (2900)	0	13,049	2,151	-1[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Superintendent Initiatives (SUPT)	0	12,498	0	-12,498	0	0	0	0
Subtotal: General Education Staffing (2000)	**595,487**	**396,018**	**367,759**	**-28,259**	**7,378**	**5,401**	**5,086**	**-315**
Student Athletics (3000)								
Student Athletics (3001)	1	0	0	0	0	0	0	0
Special Ed Local Program and Services (3100)	118	56,806	7,865	-48,941	0	720	24	-696
Special Education Local Administration (3200)	0	58,976	86,108	27,132	0	872	1,145	273
Subtotal: Student Athletics (3000)	**119**	**115,782**	**93,974**	**-21,809**	**0**	**1,592**	**1,169**	**-423**
Title I (4000)								
Title I (4001)	58	0	0	0	0	0	0	0
Title I (4100)	45,800	0	0	0	402	0	0	0
Curriculum Development & Implementation (4200)	1	3,605	8,370	4,765	0	12	50	38
Professional Development Programs (4300)	13,463	2,255	10,424	8,169	83	5	35	30
Transportation (4400)	1,508	227	250	23	8	0	0	0
Title X (4500)	3,381	0	0	0	0	0	0	0
Local Grants Administration (4600)	1,383	31,768	21,727	-10,041	9	31	53	22
Parental Engagement (4700)	487	141	0	-141	1	0	0	0
Subtotal: Title I (4000)	**66,080**	**37,995**	**40,770**	**2,775**	**503**	**48**	**138**	**90**

Presents the agency's total budget and full-time equivalents by program and activity structure for all fund types. Shown is a comparison of the FY 2005 actual, FY 2006 approved, and FY 2007 proposed budgets with a column explaning the change for FY 2006 to FY 2007.

- Reducing by 2 percent, the average response time to Priority One calls from time of dispatch to the arrival of the first officer on the scene.

Develop an organization that is competitive, professional, equitable, and equipped with state-of-the-art tools and systems by:

- Maintaining sworn strength at 98 percent of authorized levels.
- Maintaining average daily fleet availability at 93 percent.
- Reaching compliance with 100 percent of the standards required for accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) by the end of FY 2006.

Gross Funds

The proposed budget is $377,487,569, representing an increase of $4,926,459, or 1.3 percent over the FY 200 [illegible] $372,561,110. The [illegible] FTEs for the agency, a [illegible] the FY 2005 approved [illegible]

NOTE: The agency recently concl [illegible] with its sworn personnel. The pro [illegible] and affected salaries remain at th [illegible] agency budget. Funds for approv [illegible] effects on additional gross pay ar [illegible] (FY 2004, FY 2005 and FY 2006), wi [illegible] from the Workforce Investments Fund (UP0) upon ratification.

General Fund

Local Funds. The proposed budget is $353,773,858, an increase of $1,065,087, or 0.3 percent over the FY 2005 approved budget of $352,708,770. There are 4,385.45 FTEs, a decrease of 80.55 FTEs, or 1.8 percent from the FY 2005 approved level.

Changes from the FY 2005 approved budget are:

- A net decrease of $2,616,583 in personal services associated with:
  - An increase of $2,877,809 to fund the full-year personal services cost of 83.0 civilian FTEs authorized and funded for the last quarter of FY 2005.
  - A net increase of $978,102 primarily for step increases and pay raises.
  - A reallocation of $3,474,005 and 80.55 FTEs from Local funds to the COPS grant (Federal Grant funds).
  - A net decrease of $2,968,494 in projected overtime.
  - A decrease of $29,995 in the Protective Services activity. 0.16 FTE is unfunded as a result of this change.
- A net increase of $3,681,670 in nonpersonal services associated with:
  - A net increase of $1,841,064 in fixed costs. Increases in projected costs for telephone services, janitorial services, security services, and occupancy and rentals are offset by a decrease in projected energy costs.
  - An increase of $474,641 to fund the full-year nonpersonal services cost for 83.0 civilian FTEs authorized and funded for the last quarter of FY 2005.
  - An increase of $393,445 for projected [illegible] unaged automotive [illegible]
  - [illegible] 44 to replace body [illegible] nnel. This is a life- [illegible] t issue.
  - [illegible] 00 to absorb escala- [illegible] chnology (IT) soft- [illegible] nents and mainte- [illegible]
  - An increase of $191,974 to absorb the annual escalator in the Police and Fire Clinic contract.
  - An increase of $191,149 for janitorial services at the Firing Range.
  - An increase of $181,000 to meet the increased cost of jet fuel for MPD's helicopter.
  - An increase of $75,105 for increased janitorial services associated with new classroom space at the Institute of Police Science.
  - An increase of $65,678 to absorb the 3 percent escalator in the Automated Fingerprint Identification System (AFIS) maintenance contract.
  - An increase of $59,995 for additional janitorial services associated with the new facilities for the Asian Liaison Unit.

Local Funds
Describes Local dollars or non-dedicated general fund dollars associated with the agency and the FTEs supported by the fund. Local dollars consist of tax and nontax revenues that are not earmarked for particular purposes and are allocated to fund District programs.

Special Purpose Revenue Funds
This funding for associated charges for services that are retained by the agency to cover the cost of the service provided, such as refuse collection fees.

Intra-District Funds
Depicts funding for services between District agencies.

Federal Funds
Identifies funding (usually in the form of grants) provided by the federal government to support federally mandated programs, such as Medicaid. These funds are earmarked for a specific purpose or program and cannot be reallocated to other programs.

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Services

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accelerated federal reimbursements may be able to meet agency requirements.

- A decrease of $132,600 provided for the Police and Fire Clinic under the Revised Revenue Estimate Contingency Priority section of the District of Columbia Appropriations Act, 2005. This was a one-time cost associated with the new disability retirement provisions of the FY 2004 Omnibus Public Safety Act.

Special Purpose Revenue Funds. The proposed budget is $12,161,453, an increase of $2,731,632 or 28.97 percent, over the FY 2005 approved budget of $9,429,821. There are no FTEs supported by Special Purpose Revenue Funds, unchanged from the FY 2005 approved level.

Changes from the FY 2005 approved budget are:

- An increase of $2,515,750 associated with the annualized cost for the photo-radar stations authorized for the 3rd and 4th quarters of FY 2005.
- An increase of $215,882 for additional motorcycles and scooters.

Federal Funds

Federal Grants. The proposed budget is $6,154,154 an increase of $2,484,201 or 67.7 percent, over the FY 2005 approved budget of $3,669,953. There are 82.55 FTEs, an increase of 80.55 FTEs, or 4,027.5 percent over the FY 2005 approved level.

Changes from the FY 2005 approved budget are:

- A reallocation of $3,474,005 and 80.55 FTEs from Local funds to the COPS grant.
- An increase of $373,036 associated with the following grants: Forensic casework [$140,000], Boating safety [$118,315], Vehicle Initiative Task Force [$55,000], Project Safe Neighborhood [$50,000], and Washington Terrorism Task Force [$9,721].
- A net increase of $23,949 associated with the following grants: Money Laundering Initiative [$12,065], Fatal Accident Reporting [$7,884], and CIA-National Imagery Mapping A
- A decrease of $1,386 following grants: CO National Criminal H Resistance Education Motor Carrier Safe Offenders/Interstate Property [$38,855], Drug Interdiction [$30,000], and Washington Area Gang Task Force [$9,721].

Intra-District

Intra-District Funds. The proposed budget is $5,398,104, a decrease of $1,354,462 or 20.1 percent, from the FY 2005 approved budget of $6,752,566. There are 12.0 FTEs funded by intra-District sources, a decrease of 2.0 FTEs, or 14.3 percent from the FY 2005 approved level.

Changes from the FY 2005 approved budget

Prevention sub-grant [$50,000], and Violent Crimes Case Review [$43,325].

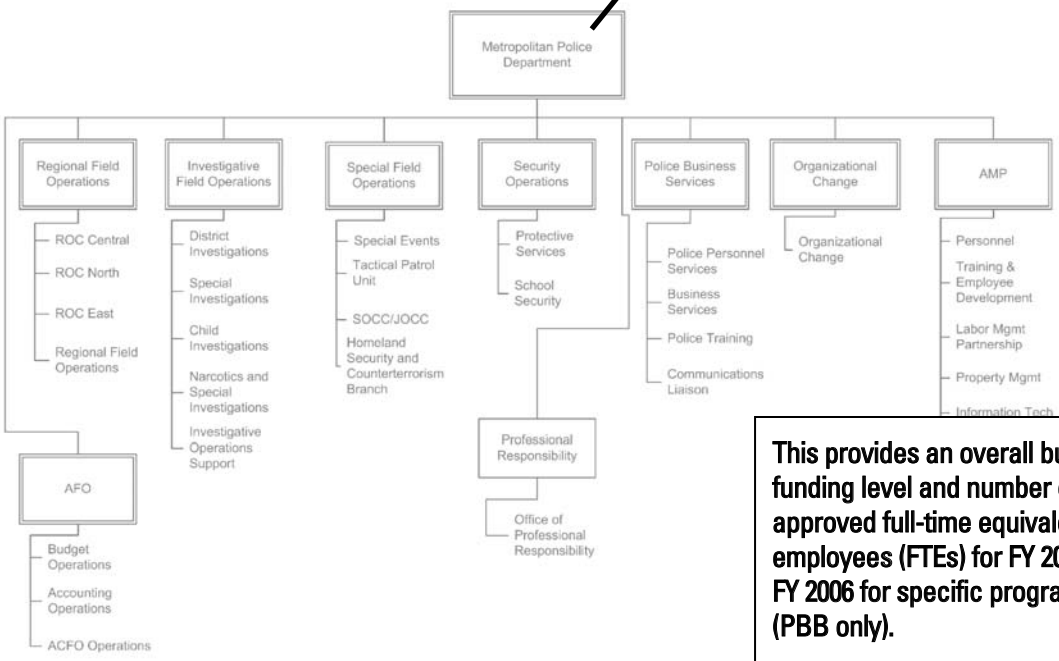
- A decrease of $2,620,802 and 2.0 FTEs associated with the following intra-District projects: Operation Gotcha [$462,730], Reengineering Booking Live-scan Enhancement [$348,500], Prostitution Intervention Project [$322,818], Violence against Women [$107,500], Highway Safety [$223,000], Homicide Prevention Project [$213,175], Project Life Identification [$200,405], Crediting of sworn police officers [2.0 FTEs and $151,720], Operation Ceasefire - Gun Recovery [$127,500], Papering Reform [$125,000], Capital Communities Partnership [$111,988], Auto Theft Prevention Initiative [$62,804],

Program Chart
Displays the structure of the agency and shows names of the program areas within the agency. Each agency has at least one program area (an organization chart is provided for non-PBB agencies).

Expenditure by Program

This funding is budgeted by program and the Metropolitan Police Department has the following program structure:

Figure FA0-1
Metropolitan Police Department



This provides an overall budgeted funding level and number of approved full-time equivalent employees (FTEs) for FY 2005 and FY 2006 for specific programs (PBB only).

Paternity Warrant Squad [$62,500], Police and Fire Clinic - Corrections [$29,000], Family Liaison Unit [$28,031], Police and Fire Clinic [$27,500], and US Attorney's Office Investigators [$16,631].

Programs

The Metropolitan Police Department is committed to the following programs:

Regional Field Operations

	FY 2005	FY 2006
Budget	$192,787,107	$192,656,038
FTEs	2,679.0	2,622.30

Program Description

The **Regional Field Operations** (RFO) program provides focused law enforcement, response to calls for service, neighborhood partnerships and problem solving, traffic control, and systemic prevention services to residents, visitors, and commuters.

Programs (PBB Agencies)
Shows the agency's program gross funding and full-time equivalent (FTE) positions, and a brief description of the program and significant activities and services.

The Regional Field Operations program is the primary vehicle for implementing Policing for Prevention, MPD's community policing strategy to prevent crime and fear of crime in the District. Services are provided through three Regional Operations Commands (ROCs), which are divided into seven police districts. The police districts are further subdivided into 45 Police Service Areas (PSAs). A priority of the program is providing specialized services and outreach to all segments of the D.C. community, which is achieved in part by providing liaison services through the Asian Liaison, Latino Liaison, and Gay and Lesbian

Program Budget Summary
Shows program changes by fund and highlights major cost drivers. (Expenditures by fund and object class provided for non-PBB agencies).

Program Budget Summary

The proposed **Regional Fiel** gram gross funds budget is decrease of $131,069, or 0.07 FY 2005 approved budget This change includes a Local funds decrease of $11,798,583, a Federal funds increase of $3,006,159, a Special Purpose Revenue funds increase of $9,210,315, and an Intra-District funds decrease of $548,960. These changes are reflected as a decrease of $24,923,440 in the ROC Central activity, an increase of $21,291,346 in the ROC North activity, a decrease of $4,247,562 in the ROC East activity, and an increase of $7,748,587 in the Regional Field Operations Support activity.

The gross budget supports 2,622.30 FTEs, a decrease of 56.70 FTEs from the FY 2005 approved level. This change includes a Local funds decrease of 126.11 FTEs offset by a Federal funds increase of 69.41 FTEs. These changes are reflected as a decrease of 319.90 FTEs in the ROC Central activity, an increase of 337.88 FTEs in the ROC North activity, a decrease of 70.76 FTEs in the ROC East activity, and a decrease of 3.92 FTEs in the Regional Field Operations Support activity.

Significant programmatic changes from the FY 2005 approved budget include the reallocation of budget and FTEs for the Prostitution Unit and for the detectives working in the seven police districts from the Regional Field Operations Program to the Investigative Field Operations Program. In addition, changes include the moving of the Third District from from ROC Central to ROC North.

This program has four activities:

- **ROC Central.**
  - ROC Central provides focused law enforcement, response to calls for service, neighborhood partnerships and problem solving, traffic control, and systemic prevention services to residents, visitors, and commuters.
  - The proposed gross budget for the ROC Central activity is $49,518,018, a decrease of $24,923,440 from the FY get. The proposed es 784.10 FTEs, a FTEs from the FY

  ven services:

  cement - The proposed gross budget is $13,261,190 and includes 206.98 FTEs.
  - **Neighborhood Partnership and Problem Solving** - The proposed gross budget is $7,976,051 and includes 121.28 FTEs.
  - **Responding to Calls for Service** - The proposed gross budget is $17,889,729 and includes 290.05 FTEs.
  - **Traffic Control** - The proposed gross budget is $2,453,892 and includes 53.19 FTEs.
  - **Systemic Prevention** - The proposed gross budget is $2,814,298 and includes 42.97 FTEs.
  - **Office of the Assistant Chief for ROC Central** - The proposed gross budget is $422,694 and includes 4.05 FTEs.
  - **District Station Operations** - The proposed gross budget is $4,700,164 and includes 65.58 FTEs.

- **ROC North.**
  - ROC North provides focused law enforcement, response to calls for service, neighborhood partnerships and problem solving, traffic control, and systemic prevention services to residents, visitors, and commuters.

Key Results Measures
Shows programs' outcome-based performance measures with prior years' actuals, current year targets, and future year targets.

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- **Project Management** - The proposed gross budget is $329,897 and includes 0.55 FTE.

- **Fleet Management activity.**
  - The proposed gross budget for the Fleet Management activity is $7,519,431 and includes 8.42 FTEs.

Fleet Management includes 3 services:
- **Preventative Maintenance Schedules (PMS)** - The proposed gross budget is $2,050,812 and includes 2.32 FTEs.
- **Bid Requests** - The proposed gross budget is $1,329,594 and includes 1.55 FTEs.
- **Motor Pool Cars** - The proposed gross

Agency Financial Operations Program
Identifies the costs associated with all positions that report to the Chief Financial Officer for the District of Columbia.

Manager(s): Nola Joyce, Chief Administrative Officer; Eric Coard, Senior Executive Director; Phil Graham, Chief Information Officer; Kevin Morrison, Executive Director;Terry Ryan, General Counsel; Martin Carmody, Agency Fiscal Officer

Supervisor(s): Charles Ramsey, Chief of Police

Measure 8.1: Percent variance of estimate to actual expenditure (over/under)

	Fiscal Year				
	2003	2004	2005	2006	2007
Target	N/A	5	5	5	5
Actual	N/A	N/A	-	-	-

Measure 8.2: Cost of Risk

	Fiscal Year				
	2003	2004	2005	2006	2007
Target	N/A	N/A	N/A	N/A	N/A
Actual	N/A	N/A	-	-	-

Note: This measure replaces "Percent reduction of employee lost work-day injury cases." Agencies established baselines for Cost of Risk in cooperation with the Office of Risk Management during FY 2004. The final baseline figures and FY 2005 targets will be published in the FY 2006 Operating Budget and Financial Plan, due to be submitted to Council in late March 2005. Cost of Risk is a comprehensive measure of a wide range of risks confronting each agency, including but not limited to safety issues, financial risks, and potential litigation.

Measure 8.3: Percent of the Mayor's Customer Service Standards Met

	Fiscal Year				
	2003	2004	2005	2006	2007
Target	N/A	N/A	63	63	63
Actual	N/A	N/A	-	-	-

Measure 8.4: Percent of Key Result Measures achieved

	Fiscal Year				
	2003	2004	2005	2006	2007
Target	70	70	70	70	70
tual	45.16	59.38	-	-	-

asure 8.5: Average daily fleet availability

	Fiscal Year				
	2003	2004	2005	2006	2007
get	93	93	93	93	93
tual	93.3	94.6	-	-	-

Agency Financial Operations

	FY 2005	FY 2006
Budget	$2,442,010	$2,474,316
FTEs	36.0	32.0

Program Description

The **Agency Financial Operations** program provides comprehensive and efficient financial management services to and on behalf of District agencies, with the goal of maintaining financial integrity. This program is standard for all Performance-Based Budgeting agencies. Additional information on the Agency Financial Operations program is contained in the Strategic Budgeting Chapter.